



## **NOTICE OF MEETING**

### **Schools Forum**

**Thursday 22 October 2015, 4.30 pm**

**Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

**To: The Schools Forum**

#### **Schools Members:**

Sue Barber, Primary School Governor  
Liz Cole, Primary School Representative  
Liz Cook, Secondary Head Representative  
Karen Davis, Primary Head Representative  
Brian Fries, Secondary School Governor  
Martin Gocke, Pupil Referral Unit Representative  
Keith Grainger, Secondary Head Representative  
John McNab, Secondary School Governor  
Trudi Sammons, Primary School Representative  
Anne Shillcock, Special Education Representative  
Debbie Smith, Secondary Head Representative  
David Stacey, Primary School Governor  
Beverley Stevens, Academy School Representative  
Grant Strudley, Primary Head Representative  
John Throssell, Primary School Governor

#### **Non-Schools Members**

George Clement, Union Representative  
Kate Sillett, PVI Provider Representative  
Vacant, 14-19 Partnership Representative  
Vacant, Diocese Representative (Roman Catholic)  
One Vacancy, Diocese Representative (Church of England)

ALISON SANDERS  
Director of Corporate Services

#### **EMERGENCY EVACUATION INSTRUCTIONS**

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Derek Morgan  
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Published: 13 October 2015

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Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

**AGENDA**

Page No

1. **Election of Chairman**
2. **Appointment of Vice-Chairman**
3. **Apologies for Absence/Substitute Members**  
To receive apologies for absence and to note the attendance of any substitute members.
4. **Declarations of Interest**  
Any Member with a Disclosable Pecuniary Interest or an Affected Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.
5. **Minutes and Matters Arising**  
To approve as a correct record the minutes of the meeting of 16 July 2015. 5 - 12
6. **Update on SEN Cost Pressures**  
To update the Schools Forum on the current cost pressures being faced in respect of High Needs Pupils and the actions being taken to manage those pressures and any future cost increases. 13 - 34
7. **Schools Budget Monitoring 2015-16**  
To update the Schools Forum on the 2015-16 forecast budget monitoring position for the Schools Budget, to be aware of key issues and management actions being taken and progress to date on the Education Capital Programme. 35 - 48
8. **Schools Forum Operational and Good Practice Guide**  
To present the Schools Forum with the latest version of the Department for Education's (DfE) Schools Forum: Operational and Good Practice Guidance. To outline a small number of changes that may be beneficial and to gather comprehensive views from individual Schools Forum members. 49 - 90

9. **Financial Benchmarking 2015-16**

To present the Schools Forum with an annual information report that provides members of the Forum with financial benchmarking data in respect of the 2015-16 original budget that has been made available by the Department for Education (DfE).

91 - 108

10. **Dates of Future Meetings**

The next meetings of the Schools Forum are scheduled at 4.30pm in the Council Chamber at Easthampstead House for:

Thursday 10 December 2015

Thursday 14 January 2016

Thursday 10 March 2016

Thursday 21 April 2016